

CABINET

MONDAY 16 DECEMBER 2013

10.00 AM

Bourges/Viersen Rooms - Town Hall

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AGENDA

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Circulation

Cabinet Members

Scrutiny Committee Representatives

Directors, Heads of Service

Press

*Any agenda item highlighted in bold and marked with an * is a 'key decision' involving the Council making expenditure or savings of over £500,000 or having a significant effect on two or more wards in Peterborough. These items have been advertised previously on the Council's Forward Plan (except where the issue is urgent in accordance with Section 15 of the Council's Access to Information rules).*



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MINUTES OF CABINET MEETING HELD 18 NOVEMBER 2013

PRESENT

Cabinet Members: Councillor Cereste (chair), Councillor Elsey, Councillor Fitzgerald, Councillor Holdich, Councillor North, Councillor Scott, Councillor Seaton and Councillor Walsh.

Cabinet Advisers: Councillor Casey, Councillor Goodwin and Councillor Todd.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Dalton.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. MINUTES OF THE MEETINGS HELD 4 NOVEMBER 2013

The minutes of the meeting held on 4 November 2013 were agreed as an accurate record.

STRATEGIC DECISIONS

4. EARLY YEARS SERVICES INCLUDING CHILDREN'S CENTRES

Cabinet received a report seeking its approval to go out to public consultation on a set of proposals on how early years services would be provided in the future including children's centres. It followed a review of the early years services provided by Peterborough City Council and other organisations following changes to Central Government policy on how it funded services and supported families with children aged from birth to five years old.

Councillor Scott introduced the report highlighting the funded childcare available for two-four year olds, removal of ring-fenced funding allocations for children's centres, the need to target services in the most deprived areas of the city, improved support for families and the budget saving contribution that the proposed changes would make.

The Council's Director for Communities' responses to questions included:

- In areas where there would not be a Super Centre Hub, outreach bases would be established or outreach workers will go out to peoples homes or set up groups in the area;
- There would be no cap to the number of three-four year olds who could receive the 15 hours free childcare but there would be a means or income tested qualification for two year olds although there would be no cap on the number of children who could receive this;
- Other Local Authorities were reviewing service delivery and some were already moving to this model of service provision; and
- The current centres were not closing but the services provided may alter and the buildings could be used for a wider variety of activities.

Cabinet considered the report and **RESOLVED** to:

1. Approve the proposals to begin consultation on the proposed changes to early years services including the consultation document 'New Vision for Early Years Services Including Children's Centres'; and
2. Agree to receive a further report on the outcome of the consultation prior to making any decision on the delivery of the early years service including children's centres.

REASONS FOR THE DECISION

The recommendation to consult on the proposals would ensure that the council provided its residents with the opportunity to comment on the proposals, which may in turn result in the council amending these prior to Cabinet on 20 January 2014.

ALTERNATIVE OPTIONS CONSIDERED

The alternative option was to do nothing. This was rejected because the council needed to ensure that the services it provided were delivering value-for-money and the review found that current provision was not targeted to those in the greatest need but there were more universal services that were open to all families across the city. The proposals outlined would also enable the council to deliver more cost effective services while ensuring that vulnerable families had access to services they needed for themselves and their children aged up to five-years-old.

10.15 a.m.

CABINET	AGENDA ITEM No. 4
16 DECEMBER 2013	PUBLIC REPORT

Cabinet Member(s) responsible:	Councillor Nigel North - Cabinet Member for Environment Capital and Neighbourhoods	
Contact Officer(s):	Richard Kay– Group Manager of Strategic Planning, Housing and Environment Charlotte Palmer – Climate Change Manager	Tel. 453475 Tel. 453538

ENVIRONMENT CAPITAL ACTION PLAN (ECAP)

RECOMMENDATIONS	
FROM : Simon Machen – Director of Growth and Regeneration	Deadline date : 16 December 2013
1. That Cabinet approves the Environment Capital Action Plan for public consultation.	

1. ORIGIN OF REPORT

1.1 The Environment Capital Action Plan (ECAP) has been prepared to outline how the city intends to deliver against the ‘Creating the UK’s Environment Capital’ strategic priority.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to seek approval of the ECAP for the purpose of public consultation. Officers propose to consult with the public and stakeholders on the draft ECAP in early 2014. The draft ECAP is attached at **Appendix A**.

2.3 This report is for Cabinet to consider under its Terms of Reference No. No. 3.2.1 “to take responsibility of the delivery of all strategic Executive functions within the Council’s Major Policy and Budget Framework and lead the Council’s overall improvement programmes to deliver excellent services”.

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	No	If Yes, date for relevant Cabinet Meeting	N/A
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4. ENVIRONMENT CAPITAL ACTION PLAN

Introduction

4.1 The Environment Capital Action Plan (ECAP) will provide, for the first time, a clear vision for how the ‘Creating the UK’s Environment Capital’ strategic priority will be delivered. The plan is based on the internationally recognised concept of One Planet Living, defined as a vision of a sustainable world where people lead prosperous, happy, healthy lives within their fair share of the earth’s resources (see section 10 - Background Documents for further details on the concept).

Structure of the ECAP and lead organisations

- 4.2 The draft ECAP is attached. It is intentionally short, easy to read and easy to engage with. It is hoped that everyone will understand, sympathise with and support at least one of the themes, no matter the person's background, age, status, economic situation or beliefs.
- 4.3 To be clear, this is not an action plan focussing on the traditional 'green agenda'. It is an action plan to foster healthier and happier lives, to support economic prosperity and security for residents and the city, and to help generate stronger, cohesive, supportive communities. And in achieving all this, it will also help improve our local environment and contribute to minimising, and mitigating against the effects of, climate change.
- 4.4 The plan is a city wide document (i.e. not just the council) and has been developed with stakeholders from key organisations across the city. The plan is broken down into ten areas based on the One Planet Living themes. Each theme is led by a key city stakeholder (detailed in table one, below), and comprises local and national context, interim targets to 2016 and a vision to 2050.
- 2013-2016 targets – these targets are, in the vast majority of cases, those that exist already in the City. If they are additional they focus on research which we aim to deliver by working with partners including local and national universities. Therefore these targets do not require additional resource, but do, for the first time, bring together all the positive action being done in the district
 - 2050 targets – these are designed to be truly visionary. At this stage we do not know if this target is possible but after adoption of the plan effort will focus on undertaking more in depth research into each theme area establishing the trajectory and revising the vision if necessary.
- 4.5 The ECAP is intended to be a true reflection of what stakeholders are able to commit to within existing resources and allows us to understand what these resources are. Crucially, whilst the ECAP is being led and developed by the City Council the plan will be a document that is owned by the City with the aim of delivering this shared priority.

Table one: Themes, Lead Officers and Lead Organisations

Theme	Lead	Organisation
Zero Carbon	Charlotte Palmer	Peterborough City Council
Zero Waste	Rachel Huxley	Peterborough Environment City Trust
Sustainable Transport	Dave Boddy	Skanska
Sustainable Materials	Sean Hanson	Serco
Local and Sustainable Food	Ben Middleton	Peterborough Environment City Trust
Sustainable Water	Julia Chatterton	Peterborough City Council
Land Use and Wildlife	James McCulloch	Nene Park Trust
Culture and Heritage	Kevin Tighe	Vivacity
Equity and Local Economy	Neil Darwin	Opportunity Peterborough
Health and Happiness	Sue Mitchell (to date - new lead being sought from December)	Peterborough City Council

Why is a plan needed?

- 4.6 Our aspiration in the Sustainable Communities Strategy (SCS) to create the UK's Environment Capital is difficult for people across the city to understand in terms of goals and targets. Since its adoption in 1998 a number of initiatives have taken place to drive the aspiration forward but these have never been brought together holistically to enable progress to be monitored and action scrutinised.
- 4.7 This plan aims to make the SCS aspiration tangible, demonstrating how the actions make economic sense, make us more resilient to change and promote health and wellbeing, all whilst improving the local environment.
- 4.8 For example, all of us who live or work in the geographic area of Peterborough, currently spends an average of £144m each year on energy. That is £144m leaving the Peterborough economy. Yet, if just a fraction of this energy was produced and used locally then this money would begin circulating in the local economy to the benefit of our residents and businesses.

Fit within the council's policy framework:

- 4.9 In 2010 the council adopted the 'Home of Environment Capital Major Policy' which committed the organisation to continually monitor and improve its performance across a number of environmental areas. The policy can be viewed here: <http://www.peterborough.gov.uk/pdf/env-EC-majorpolicy.pdf>. However, since the adoption of this plan there has been significant progress and refinement in delivering this strategic priority, and Environment Capital is increasingly being considered within the wider context (e.g. economy, social issues, cohesion) in which it sits. As such the preparation of the action plan, together with the council dropping the slogan 'Home of Environment Capital' in exchange for 'Creating the UK's Environment Capital', has indicated the need to refresh the major policy to set it in the wider context of what the Environment Capital aspirations means for Peterborough now and up to 2050. Therefore a review of it will be undertaken over the next few months, alongside the consultation on the attached Action Plan, so that Cabinet, then full Council, can adopt both an updated overarching major policy together with a final version of this action plan.

Next steps

- 4.10 A draft ECAP has been produced for, if Cabinet agrees, consultation (see below for details on consultation arrangements). Following consultation the ECAP will be revised accordingly and will be progressed through the democratic process ahead of full adoption in spring 2014. Progress thereafter will be monitored on a quarterly basis and an annual monitoring report of the plan will be prepared and made publically available. That monitoring report will indicate whether a refresh of the Action Plan is needed.
- 4.11 However, it should also be noted that the ECAP is a starting point. The challenge after adoption (and future reviews) will be to address how we collectively, as a city, fill the gap between 2016 and the 2050 vision. This will be the role of the Environment Capital Steering Group chaired by the Director for Growth and Regeneration, with regular progress monitored by the Sustainable Growth and Environment Capital Scrutiny Committee.

5. CONSULTATION

- 5.1 In order to develop the draft ECAP presented today, engagement has taken place with council officers and external organisations who have strategic as well as day-to-day responsibility for the delivery of the targets contained in the plan. They have all endorsed it.
- 5.2 The draft ECAP was considered by the Sustainable Growth and Environment Capital Scrutiny Committee (7th November 2013) and was well received. One recommendation, was made: to include the target 'to increase the number of people using public transport' within the sustainable transport section of the plan. At this stage of the plans development it is not possible to incorporate this target. This is because we are in the process, following the introduction of the new corporate highways contract with Skanska, at developing a process to enhance the level of monitoring undertaken across all modes of sustainable transport in order to ensure ongoing robustness of the data. We will therefore consider the inclusion of this, or a similar target in the final plan following consultation.
- 5.3 It is proposed, subject to approval from Cabinet, to publish the ECAP for public consultation from January 2014. The consultation will be undertaken by asking a pre-determined set of questions which will make it clear which parts of the plan we would welcome feedback, ideas and suggestions. Thus, whilst we do not propose to fundamentally change the format of the plan or move away from the ten One Planet themes, we will welcome views on the 2050 visions and in particular are keen to understand if there are more targets that already exist in the city that could be included between now and 2016. The consultation will be promoted via local media and social media outlets, the Environment Capital e-newsletter and via the networks of local stakeholders i.e. PECT and Opportunity Peterborough.

6. ANTICIPATED OUTCOMES

- 6.1 It is anticipated that Cabinet will recommend the ECAP for public consultation.

7. REASONS FOR RECOMMENDATIONS

- 7.1 Cabinet is recommended to approve the ECAP for public consultation. This is because the plan will help deliver the city's Environment Capital priority by providing clear strategic direction for the priority whilst creating, for the first time, a set of targets with which the progress of this priority will be measured.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The alternative option of not producing a plan would mean that there would be no clear vision and targets associated with the Environment Capital priority making progress difficult to monitor and the effective allocation of resources difficult. Therefore the alternative option of not producing the ECAP was rejected.

9. IMPLICATIONS

- 9.1 Legal Implications - None.
- 9.2 Financial Implications - There are no immediate financial implications on the city council. Where applicable, all targets contained within the plan are currently planned to be achieved within existing resources.

10. BACKGROUND DOCUMENTS

More information about One Planet Living can be found at:
<http://www.oneplanetliving.org/index.html>

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Creating the UK's Environment Capital: Action Plan

- Reduce City Council CO₂ emissions by 35%
- Increase businesses registered with Investors in the Environment from 78 to 124
- Reduce per capita CO₂ from 7.0 to 5.9t
- All approved developments >10 homes or 1000sqm floor area shall achieve an emissions ratio at least 10% better than building regulation standards

- Baseline the councils water consumption and set a target for reduction
- Produce planning guidance to develop a sustainable river corridor
- Promote the 'drop 20' litres of water campaign across the city
- Anglian Water have decreased pipe blockages across Peterborough by 70% since 2010. This significant reduction will be maintained.

- Increase the number of sites in positive management from 79% to 81%
- Increase the number of trees planted as part of the Forest for Peterborough from 8,000 to 55,000
- Secure funding to increase the number of Green Flags from 4 to 5

- The council will achieve level 15 in the government procurement framework
- Develop planning guidance to support the use of sustainable materials
- Seek funding to develop a city wide sustainable local procurement framework

- Seek funding to carry out a feasibility study into local, sustainable food production
- Achieve Fairtrade city status
- Develop planning guidance to support local food

- The council has reduced CO₂ emissions by 15% since 2008.
- 12,000 pupils have taken part in 'Powerdown' to raise awareness of energy issues.
- Per capita CO₂ emissions have reduced from 8.1 (2005) to 7.2 (2010).

But...

- Each year energy costs Peterborough £144m, the council spends £6.7m plus a tax of £288k
- Each Peterborough resident emits 640,000 average balloons worth of CO₂ each year.
- 16% of households' energy bills are spent on devices left on standby.

- 80% of Peterborough residents have water meters

- The councils Flood and Water planning guidance is promoted by the Environment Agency as best practice

But...

- Anglia is one of the UK's driest regions with the same average rainfall yearly as Jerusalem.
- Only 1% of the water on Earth is usable fresh water.
- ¾'s of Brits overflow their kettles, wasting a total of £68m each year.

- Peterborough has one of the highest ratios of green space per person in the UK.

- Peterborough is in the top 5 with 79% of sites in positive management.

- The number of nesting pairs of Barn Owl has increased from 5 to 65 between 1990-2012.

- Peterborough has Ferry Meadows: the most visited country park in the

But...

- Since 1800, England has lost about 500 different species.

- The WEEE reuse facility launched in 2004 refurbishes and recycles unwanted electrical goods which are then resold through charities to those on low incomes.

- The UK has 1,585,854ha of Global FSC certified forest area.

- The UK public sector accounts for 10-40% of all sales of timber, wood and paper products.

But...

- The UK construction industry uses more than 400 million tonnes of material every year.

- The council only offers Fairtrade tea and coffee.

- Via Enterprise Peterborough 75% of fresh produce and 40% of meat is from East Anglia.

- There are 1,450 allotments in the city and 93% are occupied.

- The area's agri-food industry generates around £2 billion of food-related trade.

But...

- Britain's supermarkets generate 300,000 tonnes of food waste every year.



No net carbon emissions from energy consumption, achieved through high energy efficiency and renewable energy.

We will each use 80 litres or less water daily and the city will be resilient to water scarcity with an annual risk of flooding less than 1 in 100.

A network of wildlife-rich, accessible places which are valued and enjoyed locally.

All goods purchased from sustainable sources and wherever possible sourced locally.

80% of food consumed will be produced and processed within 100 miles of the city.

<p>Zero Waste</p> <p>Household waste will decrease to 250kg and 100% will be recycled, reused or recovered.</p> 	<ul style="list-style-type: none"> Peterborough residents recycled 43% in 2011/12. Every year there is a national 'Zero Waste Week' helping to reduce landfill and save money. The Waste Electrical and Electronic Equipment (WEEE) Re-Use facility reprocesses and reconditions electrical goods for recycling and resale into the community, aiming to divert both large and small electrical items from landfill. <p>But...</p> <ul style="list-style-type: none"> We generate about 177 million tonnes of waste every year in England alone. 	<ul style="list-style-type: none"> Increase materials recycled or recovered at the household recycling centre from 80 to 90% Build a new Household recycling centre Seek funding to develop an action plan to reduce landfill of non-municipal waste (i.e. non-domestic).
<p>Sustainable Transport</p> <p>A pedestrian, public transport and cycle first city and 90% of all journeys will be zero emission.</p> 	<ul style="list-style-type: none"> Travelchoice, a £3.24m government project, achieved a 9% reduction in car journeys. The council is currently administering a £5m fund to encourage sustainable travel. Commuting on a bike at around 10 - 11 mph will burn about 400 calories per hour. <p>But...</p> <ul style="list-style-type: none"> Our 2020 growth plans means that 9% more journeys need to be sustainable. Two-thirds of all journeys in the UK are under 5 miles. 	<ul style="list-style-type: none"> Increase the number of businesses with travel plans from 30 in 12/13 to 60 Increase the number of pupils receiving Bikeability training from 951 to 1300 annually
<p>Culture and Heritage</p> <p>We will be recognised as a high quality culture and heritage destination with active residents.</p> 	<ul style="list-style-type: none"> Peterborough has 1,000 listed buildings, 60 ancient monuments & 29 Conservation Areas. Each year, Peterborough Museum hosts between 50,000-80,000 visitors. Britain is ranked 7th out of 50 nations for cultural heritage. 39% of English adults during 2010/11 said they volunteered at least once in the last 12 months 	<ul style="list-style-type: none"> Increase the number of active library members by 3% annually from a baseline of 23,967 Increase the number of people attending theatre performances by 10% each year from a baseline of 50,000 Increase the number of people attending arts events from 40,000 to 60,000 by 2016
<p>Equity and Local Economy</p> <p>A high skilled, low poverty, circular economy aided by the highest concentration of environmental businesses in the UK.</p> 	<ul style="list-style-type: none"> The cleantech cluster is home to 5,900 jobs & has contributed £560m into the local economy. In 2011 12.6% of Peterborough homes (9,315) were in fuel poverty, a decrease from 15.6% in 2010. The 'ready to switch' campaign offers household savings between £60 and £200. The city council has entered into a strategic partnership with British Gas to invest between £5 and £20m into tackling fuel poverty in the city. <p>But...</p> <ul style="list-style-type: none"> 13 million people live below the poverty line in the UK. 	<ul style="list-style-type: none"> Increase the number of jobs in the cleantech cluster by 10% Reduce city wide unemployment by 1% annually Undertake a housing stock survey to ascertain homes in fuel poverty and subsequently target resources with the aim of achieving the Government's target to eradicate fuel poverty by 2016.
<p>Health and Happiness</p> <p>We will live longer, healthier, more fulfilling lives, with health equality for all residents.</p> 	<ul style="list-style-type: none"> Cyclists take 50% fewer sick days. Life expectancy varies across the city by up to ten years. Young people's participation in sport improves their numeracy scores by 8%. <p>But...</p> <ul style="list-style-type: none"> Approximately 37% deaths from Coronary Heart Disease are due to inactivity. 	



CABINET	AGENDA ITEM No. 5
16 DECEMBER 2013	PUBLIC REPORT

Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member for Resources	
Contact Officer(s):	John Harrison, Executive Director Resources	Tel. 452520

COUNCIL TAX SUPPORT SCHEME 2014/15

RECOMMENDATIONS	
FROM : John Harrison, Executive Director Resources	Deadline date : 16 December 2013
<p>That Cabinet approve:</p> <p>1. That the draft Council Tax Support Scheme for 2014/15 should be the same as for the current year, and to use this as a basis for consultation.</p>	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following approval by the Corporate Management Team.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to:

- update Cabinet on the implementation of the new local Council Tax Support scheme in 2013/14;
- to propose that the draft scheme for 2014/15, to be used as the basis for undertaking public consultation, is the same as the current year;
- to outline the approach to consultation; and
- to outline the timescales for implementation.

- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1 “to take collective responsibility for the delivery of all strategic executive functions within the council’s major policy and budget framework and lead the council’s overall improvement programme to deliver excellent services”.

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	Yes	If Yes, date for relevant Cabinet Meeting	16 December 2013
Deadline for relevant Council Meeting	31 January 2013	Date when these changes will apply from	1 April 2013

4. BACKGROUND AND CURRENT SCHEME

Background

- 4.1 Council Tax Benefit (CTB) was the means tested way of reducing the Council Tax Bill for those on low incomes. Effectively the household paid less council tax (sometimes none) and the Government paid grant to the council to cover it.
- 4.2 CTB expenditure has increased nationally from £2bn in 1997/98 to £4.3bn in 2010/11. The Government announced in the Spending Review 2010 that it would localise support for council tax making Councils responsible for local schemes and reducing the grant by 10%, saving £410m nationally in England. Councils would be responsible for determining, through their local scheme, how these savings are made. If councils do not make savings through the scheme, they will need to meet the cost of this elsewhere in their budgets. Schemes must fully protect pensioners and so the impact is met by 'working age' claimants.
- 4.3 Council Tax Benefit (CTB) became Council Tax Support (CTS) from April 2013. The Council implemented a local scheme that came into effect on 1st April 2013.

Financial Impact for Peterborough in 2013/14

- 4.4 In Peterborough there were almost 18,000 Council Tax Benefit claimants (24% of households) which cost around £12m in 2010/11. The Medium Term Financial Strategy (MTFS) approved by Council in February 2012 was based on a local scheme being adopted in 2013/14 and there being no additional pressure on the council's budget i.e. any reduction in grant would be fully met through changes in the benefit scheme, rather than cuts being made in services elsewhere across the Council.
- 4.5 The Government claimed that the reduction in funding should be around 10% of the benefit bill. However this assumed that the number of people claiming this benefit, and hence the cost of it, reduced by 2013/14. Many parts of the country, including Peterborough, were seeing costs of benefit increasing. The Council estimated that the grant reduction would see a shortfall of nearer 20%. The gap between grant and the benefit bill for 2013/14 was estimated to be £2.4m.
- 4.6 Failure to devise and implement a local scheme by 31 January 2013 would result in the Department for Communities and Local Government (DCLG) 'default scheme' being used by the Council. This scheme mirrors the current CTB scheme. If this were to happen the Council and Police and Fire would have had to find the £2.4m of savings from elsewhere in their budgets.
- 4.7 In Peterborough 40% of claimants and 38% of the bill relates to pensioners. As Government legislation protects this group, the 20% loss in CTB funding has to be met by the remaining 60% of claimants. In order to achieve the strategy approved in the MTFS, this would require a reduction in benefit of 30%.
- 4.8 Cabinet approved this approach as the basis for consultation at their meeting of 24 September 2012 (the reduction was initially estimated at 35% and was consulted at this level, but changes to the grant meant this was finally 30%). The consultation also included options to fully protect groups, such as the disabled. Such protection would mean higher reductions for working age claimants to keep the scheme self-funding in line with the MTFS strategy.

4.9 Following Cabinet, an intensive period of public and stakeholder consultations ran for six weeks from 25 September to 5 November 2012, along with further engagement leading up to approval by Full Council on January 30th 2013. This included:

- Residents were encouraged to 'have their say' by completing an on-line survey, copies of which were made available in hard format from The Town Hall, Bayard Place and the Libraries.
- Direct engagement with groups identified through the Equalities Impact Assessment
- The project team also engaged with Job Centre Plus where their relationship manager has informed front line staff of the proposed changes and consultation.
- Drop-in sessions were held at each of the 10 libraries where residents could ask questions and were encouraged to complete the survey.
- Benefit notification letters were also amended during the period of consultation to include an additional sheet advising customers of the changes and how they can have their say. Using this approach **6,145** separate notifications have been issued to benefit customers alerting them to the changes and giving them the opportunity to comment.
- The proposals were discussed by Sustainable Growth and Environment Capital Scrutiny Committee on 8th November 2012.

4.10 The feedback was generally inconclusive. Whilst respondents felt that Peterborough City Council should continue to support people on low income by reducing their council tax bill, there was no clear indication of any preference as to how the new scheme should be designed.

New scheme implemented for 2013/14

4.11 Given the unacceptable impact that cuts of £2.4m would have, it was agreed that a 30% reduction would be applied from 2013/14.

4.12 Analysis showed that under the new council tax support scheme there would be the following impact:

- 8,437 households who previously received 100% council tax benefit would now have something to pay
- 2,458 households will be paying more council tax than before

Examples of how this would impact during 2013/14 are outlined below

- Currently Band A council tax in the city (including Police and Fire) is £908. A household in receipt of 100% benefit would currently pay no council tax. In future they would pay 30%, or £272 per year (£5.24 per week). They would still receive £636 in council tax benefit
- Currently Band B council tax in the city (including Police and Fire) is £1,059. A household in receipt of 50% benefit would currently pay council tax of £530, and receive benefit of £530. In future they would pay an extra £159 per year (£3.05 per week), taking their total payment to £689 per year. They would still receive £371 in council tax benefit

- The average amount paid in benefit is currently £730 per year. This would reduce by £219 to £512 per year. As such the average household in receipt of benefit would pay £4.21 per week extra
- Pensioner households are protected and hence unaffected by the proposals

4.13 The original cabinet report outlined a range of measures that the Council intended to undertake to mitigate the impact on households. The Council works in a number of areas to support people in Peterborough, covering two main areas:

- Helping people get back into work and off benefit
- Helping alleviate the impacts of poverty on individuals and households

The majority of these activities are led by the Neighbourhoods service, linking in with a number of partners across the city.

5. IMPACT OF THE NEW SCHEME AND PROPOSALS FOR 2014/15

5.1 The Council has closely monitored the impact of the new scheme in the current financial. As we are only 8 months into the new scheme, we should remain cautious in drawing definitive conclusions. The scheme is likely to need to be monitored over several years to fully assess the impact.

5.2 The scheme received media coverage during the year, especially when individuals were summoned to court. However it should be noted that whilst the scheme has seen an overall increase in summons, the majority have been issued for those not affected by the changes:

Summons – non-CTS	6,427
Summons – CTS	5,266
total	11,693

5.3 Collection rates are being impacted, but overall not by a significant amount. Collection at the end of October for all council tax was 65.8% in the year to date, compared to 66.2% at the same stage last year. The collection rate is currently lower for household paying for the first time, many of these households are now paying through instalments during the year, and the lower collection rate in part reflects issues earlier in the year when some of these households did not fully appreciate the impact of the new arrangements and the need to start paying council tax.

5.4 The process of collecting council tax from these households (and indeed all households) continues. The Council continues to encourage those who may encounter difficulty in paying to get in touch as soon as possible. Where households have ignored reminders and not been in touch, then further recovery action will be taken.

5.5 The comments above focus more on the collection process, and it recognised that there may be an impact on individual households. Measures that the Council would undertake to support households were outlined in the Cabinet reports last year (and are summarised in 4.13 above). Currently it does not appear that there is evidence of households presenting themselves elsewhere in the council and requiring services or support as a result of the local scheme. The Council will continue to monitor this, especially in light of wider changes to welfare benefits.

5.6 The Council needs to revisit and approve its local scheme every year. In doing so the council needs to consider several key issues:

- What is the forecast cost of CTSS, and how has it changed ?
- Is the level of funding available still the same as expected ?
- Should the principle of the scheme being cost neutral still be maintained ?

5.7 Current figures indicate that there is a small reduction in the cost of council tax support. This is however offset by additional grant reductions announced during this year. As such it is recommended that the local scheme remains as it is, and hence that level of CTS reduction should remain at 30%, and a short consultation is undertaken on this proposal.

5.8 At the time that Cabinet meets to discuss this report, the Council is unlikely to have received its financial settlement for 2014/15. If this settlement differs from current forecasts, then Cabinet may need to revisit the proposed scheme in January.

6. CONSULTATION APPROACH AND TIMELINE

6.1 As Cabinet is not proposing to change the local scheme, it is proposed that the consultation can be run as follows.

- Comments and feedback will be invited from the public.
- The key stakeholders who were targeted last year will be contacted again to seek feedback on the scheme so far.
- Discussions with officer representatives from the Councils' major precepting authorities will also take place.

6.2 The scheme requires approval by Full Council by the end of January 2013. Key dates leading up to that are as follows:

Key dates:	Events:
20 th December 2013	Public Consultation starts (once call-in expired)
20 th January 2014	Cabinet consider interim feedback and recommend scheme to Council
27 th January 2014	Consultation closes – final updates to be reported to Council
29 th January 2014	Full Council to approve a new scheme

7. REASONS FOR RECOMMENDATIONS

7.1 The Constitution requires Cabinet to approve the consultation on the new Council Tax Support scheme.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 The options available to the council are:

1. Do nothing

If the Council does not agree a local scheme, legislation means that a 'default scheme' apply to any council that does not formally adopt a Council Tax Support scheme by 31 January 2014. For Peterborough this would result in an additional pressure of £2.4m and savings to be made from elsewhere in its budget. This could

also affect the services provided by our Fire and Police Authorities as over 17% of the council tax that is collected is distributed to these preceptors.

2. Design a local scheme to deliver £2.4m savings

To reduce all CTB equally - as the Government has made clear that pensioners must be protected, the whole of this shortfall would need to be met by working age claimants. As a result, the reduction of 30% is necessary to meet the £2.4m funding shortfall. This is the recommended option

3. Somewhere in between – a lower than 30% reduction

As with the option to 'Do Nothing', absorbing any deficit from a shortfall in funding will impact on the services that the Council currently delivers, but would mean a lesser impact on benefit recipients.

9. IMPLICATIONS

9.1 Elected Members

Further to this Cabinet meeting and the intended period of consultation, this proposal will then be presented to Cabinet on 20th January before Full Council and all Elected Members will be asked to approve the scheme on 29th January 2014.

Members must have regard to the advice of the Section 151 Officer. The Council may take decisions which are at variance with this advice, providing there are reasonable grounds to do so.

9.2 Financial

The financial implications are outlined in detail in section 4 of this report

9.3 Legal Implications

The introduction of the localised Council Tax Support Scheme is as a result of the Local Government Finance Bill 2012, and a local scheme must be implemented by the end of January prior to the relevant financial year.

9.3 Human Resource Implications

It is anticipated that the introduction of Council Tax Support will lead to an increase in the number of customers who contact the council. These contacts will be managed by Serco who have been involved in the process this year.

9.4 Risk Management

The change from Council Tax Benefit to Council Tax Support presents a risk for the council and the precepting authorities (Fire & Police), as in future they will have to meet the financial impact of any increased demand and lower council tax collection rate. The council and its precepting partners will need to closely monitor local social and economic changes, and factor the impact into the financial planning.

9.5 **Equality and Diversity**

An initial and full Equalities Impact Assessment (EIA) together with an action plan was been developed, updated and published on the website as with all other EIA's as part of the considerations initially in 2012

10. **BACKGROUND DOCUMENTS**

10.1 **Link to supporting documents**

DCLG – Localising Council Tax Support:

<http://www.communities.gov.uk/localgovernment/localgovernmentfinance/counciltax/counciltaxsupport/>

Council Report – 30th January 2013

<http://democracy.peterborough.gov.uk/documents/s13498/Cabinet%20-%20Council%20Tax%20Support%2021st%20Jan.pdf>

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CABINET	AGENDA ITEM No. 6
16 DECEMBER 2013	PUBLIC REPORT

Cabinet Member(s) responsible:	Councillor Fitzgerald, Cabinet Member for Adult Social Care	
Contact Officer(s):	Jana Burton, Executive Director of Adult Social Care, Health and Well Being Debbie McQuade, Assistant Director Care Services Delivery Adult Social Care	Tel: 452409 Tel: 452419

ADULT SOCIAL CARE TRANSFORMATION AND PERSONALISATION

RECOMMENDATIONS	
FROM : Director of Adult Social Care	Deadline date: 16 December 2013
<p>For Cabinet:</p> <ol style="list-style-type: none"> 1. To note the report about the ongoing Transformation to a Personalisation model in Adult Social Care; 2. To note the next stages in the Transformation to a Personalisation model in Adult Social Care; and 3. To discuss and feedback any comments to the Adult Social Care Transformation Team. 	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to inform Cabinet of the scope and progress made on the Transformation programme for Adult Social Care.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to:

a) Enable review of progress against the Cabinet Decision to:

- i. Revise the Eligibility Criteria for Adult Social Care from high/moderate to critical/substantial in line with Department of Health categories with effect from April 2013 for new service users and for existing service users from the date of their annual review or sooner if there is a change in circumstance which merits earlier review;
- ii. Provide Reablement to all existing and new service users who would benefit;
- iii. Offer longer term transitional support to younger adults with long term conditions including those who fall below critical/substantial needs as part of the Council's preventative offer;

iv. Re-commission and further invest in ‘a preventative offer’ available to the wider community;

b) Provide the Cabinet with an overview of the internal background, and external drivers for the transformation of Adult Social Care Services in Peterborough.

c) Inform the Cabinet on the scope and progress made on the Adult Social Care, Transformation Programme; and the expected delivery date of the Detailed Business Case upon which the Council will decide on the future operating model to be implemented from April 2014.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1 “to take collective responsibility for the delivery of all strategic Executive Functions within the Council’s Major Policy and Budget Framework and lead the Council’s Overall improvement programmes to deliver excellent services” and No. 3.2.3 “to take a leading role in promoting the economic, environmental and social well-being of the area”.

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	NO	If Yes, date for relevant Cabinet Meeting	
---------------------------------------------	-----------	-------------------------------------------	--

4. TRANSFORMATION AND PERSONALISATION: AN UPDATE

4.1 Background and Context

4.1.1 The Council is experiencing the most challenging period in recent history. The recent senior management restructure agreed by Cabinet recognised that “one size fits all” services are no longer appropriate, we need to target what we do to bring the greatest benefits.

We need to:

- Ensure residents can access the right help at the right time to stay independent as long as possible and reduce the need for long-term specialist care
- Help people to help themselves – so we can target limited resources on protecting the most vulnerable
- Ensure that all service we are responsible for make a really positive impact on people’s lives and deliver real value-for-money
- Maximise our opportunities to bring investment into the city to reduce our reliance on Government funding

4.1.2 Within national Adult Social Care Policy these principles have been developing for some time, within the Personalisation model. Personalisation for Adult Social Care was first introduced in 2001 with the National White Paper Valuing People. This was later strengthened with the Our Health, Our Care, Our Say: A new direction for community services in 2006 and later the Putting People First concordat, agreed across all government departments in 2007. An updated three-year action plan for embedding Personalisation Valuing People Now was released by the Department of Health in 2009. The main principle behind these national strategies is to put the individual at the centre of their care and support plans, to empower them to lead independent, fulfilled lives and to ensure that people’s own choice and control was that the heart of all social care operations.

- 4.1.3 Peterborough is catching up on the Personalisation agenda and requires extensive transformation within our social care culture and operations to achieve a truly person-centred approach. We need to put Peterborough at the forefront of best practice and innovation if we are to meet the future challenges.
- 4.1.4 There are both barriers and expectations around Personalisation in the city. There is a significant customer and patient expectation now as a result of lifestyle changes of the population. People want more choice and good quality services that are flexible and personalised to individual needs.
- 4.1.5 There is a vast and growing demand in the country due to increases in life expectancy. Over the next 30 years nationally our population will age but will remain alive significantly longer than previous generations, with over 15 million people having at least one Long Term Condition.
- 4.1.6 In Peterborough for over a year we have been undertaking the intensive groundwork to create the foundations for a positive, enabling transition to a social care system that puts the customer first.
- 4.1.7 On 10 December 2012 Cabinet agreed to commence consultation on changing Adult Social Care Eligibility Criteria from high/moderate to critical/substantial; and subsequently, on 25 February 2013 agreed to raise the Eligibility Criteria and extend Reablement and Preventative Services to people whose care needs fell below the newly defined criteria.
- 4.1.8 To effectively enable this focus on independence, choice and control, Adult Social Care services need to become outcome-led and place more emphasis on prevention and early intervention, which also reduces the need for continuing, expensive and high dependency care services. Adult Social Care is continuing to review how services are delivered and we are doing so with this vision in mind:
- 4.1.9 Transformation will enable:
- Customers will receive clear and accessible information and advice focused on prevention and early problem resolution;
 - Customers will be supported to maximise any opportunity to facilitate their own care needs to live independently with more control over their lives;
 - Customers will only be asked once for any information needed;
 - Customers to have choice around services and support which are easily accessible;
 - Customers are listened to and provided with opportunities to comment formally on the quality of services received; and
 - Customers receive safe and responsive services and any safeguarding concerns are acted upon throughout the customer journey.
- 4.1.10 Adult Social Care is working with our strategic partner, Serco, to build operating models which are jointly delivered to the benefit of Peterborough City Council and its customers. This builds upon the existing Serco delivered operating models in Revenue and Benefits, Business Support and Payments Management.
- 4.1.11 In transforming services, Adult Social Care are also able to maximise the opportunity to review and improve the mechanisms they have in place to work more corporately with other

services, such as Children's; where the two services 'touch' through transition. This will further enhance the customer journey through different social care pathways.

4.1.12 The transformation will also have significant impact on the professionals working in our area, the voluntary and community sector, current and future private sector care providers and people who may require social care in the future.

4.2 Factors Driving Change

4.2.1 Aligning Peterborough Adult Social Care service with national policy and future legislation and initiatives, including:

- A Vision for Adult Social Care (2010 7Ps: Prevention, Personalisation, Partnership, Plurality, Protection, Productivity and People);
- Putting People First (2007);
- Valuing People Now (2003, 2008 and 2009);
- Health and Social Care Bill (2012) puts clinicians at the centre of commissioning, frees up providers to innovate empowers patients and gives a new focus to public health; and
- Clinical Commissioning Groups responsible for commissioning health and care services from April 2013, and introduction of the Integrated Transformation Fund and commissioning arrangements for Health and Social Care.

4.2.2 Creation of a service which is equipped to deal with growing demand:

By 2020 approximately 30,300 of the population of Peterborough will be aged 65 and over, growth of around 22%, 8,500 of these being aged 80 and over.

Current and predicted population of Peterborough aged 65 and over	2011 census	2020 projection
People aged 65-69	6,909	8,300
People aged 70-74	5,792	8,000
People aged 75-79	5,026	5,500
People aged 80-84	3,803	4,200
People aged 85-89	2,258	2,800
People aged 90 and over	1,090	1,500
Total population aged 65 and over	24,878	30,300

4.2.3 About 1 in 4 (3,420) older people aged 65-74 in Peterborough are thought to live alone. This increases to 1 in 2 (6,214) older people aged 75 plus. By 2020 the total number of people aged 65 and over living alone is expected to rise to over 11,000 with 7,000 of these being aged 75 plus.

4.2.4 In the 2011 census 9.6% of the Peterborough population, around 1 in 10, stated that they provided some level of unpaid care. Of the 17,690 people providing unpaid care 4,342 provided 50 hours of care or more per week.

4.2.5 The following are the estimated numbers of older people living with the common life limiting conditions. The percentage increases expected by 2020 are in the main due to demographic growth of the older people population, particularly growth of the population aged 85 plus.

4.2.6 Alongside a growth in numbers of older people in the population comes a projected increase in long term conditions associated with aging.

- Dementia – expected to affect 7.1% of the older people population in 2020 (2,157)
- Stroke – expected to lead to a long term disability for 704 people by 2020 a rise of 18.5%
- Incontinence – 4,961 are projected to have a bladder continence problem at least once a week by 2020, a rise of 16.4%
- Falls -By 2020 628 people aged 75 plus are expected to be admitted to hospital following a fall
- Depression – by 2020 2,605 older people are predicted to suffer from depression with 818 suffering from severe depression, a rise of 15%
- Heart attack – in 2012 1,273 older people were thought to have a long-standing health condition caused by a heart attack, around 5%. This is expected to rise to 1,479 by 2020
- Mobility impairment - By 2020 5,565 people aged 65 plus will be unable to manage at least one mobility task on their own, an increase of 16%.

4.2.7 Increases are also forecast for Diabetes (18%, 3,780), Emphysema (17% 511) and obesity (16%, 7,850).

4.2.8 Alongside the demographic growth in older people there is also growth in the numbers of adults surviving with complex health conditions and disabilities. We anticipate that on average 35 young people will transition from childhood to adulthood each year with significant and complex conditions.

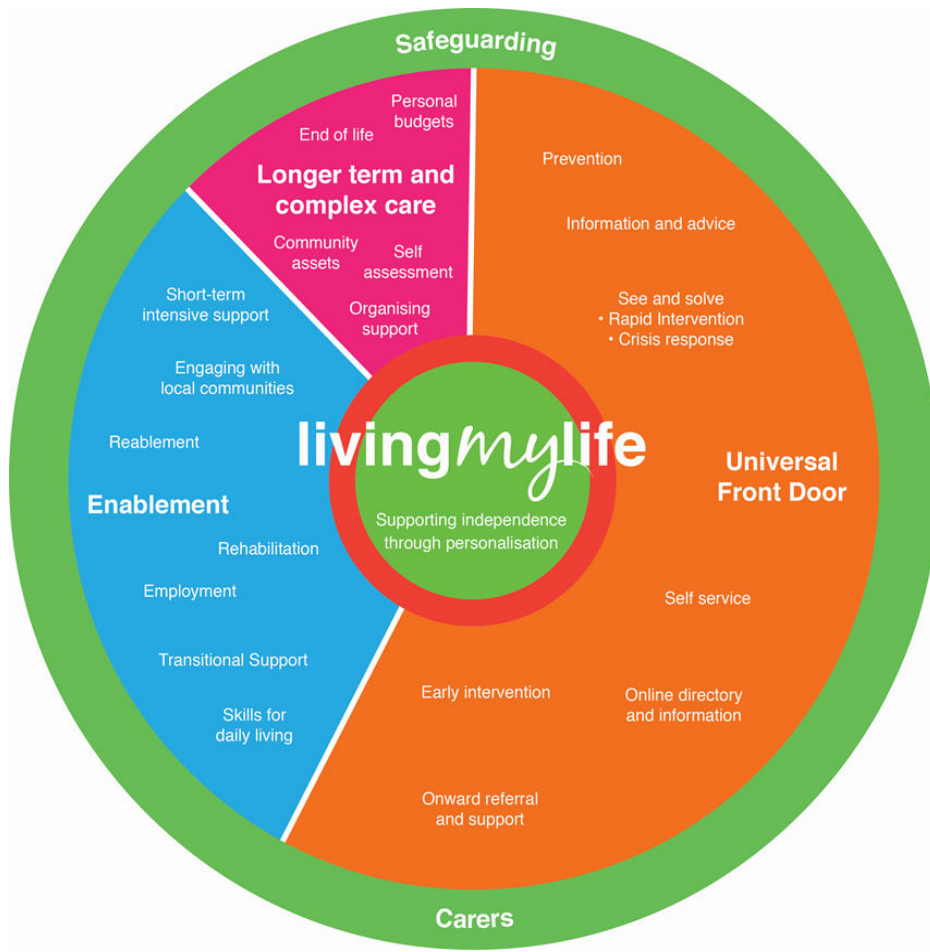
4.2.9 This places additional demands on services necessitating different and more efficient ways of managing demand and operating Adult Social Care Services

4.3 Adult Social Care Transformation

4.3.1 Our response to the drivers above is the creation of a service which supports the principles of personalisation:

- Individuals provided with information and advice to take control of their lives.
- Reablement and Transitional Services to improve or maintain skills in daily living to live independently
- Support plans that identifies outcomes for individuals and personal budgets, preferably as direct payments provided to all eligible people.
- Services which meet the needs of changing customer expectation offering choice, high quality and are flexible and personalised to individual needs.

4.3.2 A key aspect of this is our new personalisation model.



4.4 Personalisation

4.4.1 Our new Personalised social care model: A definition

4.5 What are Universal Services?

4.5.1 Universal Services will be available to all people. They are designed to help reduce the need for specific care services. For example, this could be information and advice on where to join local over 60's AquaFit class to help keep fit to support an active and healthy lifestyle and engage with others within the local community. Obtaining information about aids available for people with mobility difficulties such as getting in and out of the bath or opening tins or jars are other common examples. This is commonly referred to as prevention.

4.6 What is Reablement and Transitional Support?

4.6.1 Reablement and Transitional Support is our new model of working and it will be available to people who need support to regain skills and confidence to manage the activities of daily living.

4.6.2 This area of support is designed to help a person build and restore confidence and to help them to do as much as they can for themselves rather than someone doing things for them.

4.6.3 This support enables individuals to either re-learn lost skills following a period of illness or to explore new opportunities to be more independent, especially in situations where they have lost confidence or opportunities to progress.

4.7 What is Longer Term and Complex Care?

4.7.1 Longer Term and Complex Care is for people who have been assessed as having Critical or Substantial needs in line with the Cabinet decision to change the Eligibility Criteria in February 2013 and in accordance with Department of Health guidance.

4.7.2 With Universal Services, Reablement and Transitional support in place the need for specialist, intensive support will be reduced. However, there will still be a need for people who have gone through Reablement and Transitional support who may require ongoing support. This support will also align with our vision for personalisation.

4.8 Wider Enablers of Transformation

Managing Resources

4.8.1 The Comprehensive Spending Review and ongoing restrictions in public finances means there is a compelling need to ensure best use of resources. The changes outlined in the report should reduce or divert demand for services and deliver efficiencies which will mean better use of resources. Adult Social Care will have challenging savings targets for 2014-15 and beyond and the Transformation and Personalisation programme will be a significant contributor to these targets, through more effective use of resources.

4.8.2 Peterborough City Council is finalising two key strategies, the Customer Strategy and the Digital Strategy, which will have a direct effect on the way all services are delivered in the future. These strategies will go to Cabinet for formal approval. Any additional investment required will be subject to a separate business case. These potential links for each strategy to Social Care Transformation and Personalisation, along with the development of the Commissioning Council, are set out below.

4.9 The Customer Strategy

4.9.1 Underpinning the Customer Strategy are some key elements that require a need for business change. These elements which in some cases are also inherent with strategies such as The Digital Strategy include:

- Implementation of a CRM (Customer Relationship Management) solution to enable the 'tell us once' principle
- Investment in a proper Voice of Customer system to provide Customer insight and real-time customer information to enable a higher level of customer service, issue resolution and ultimately drive customer satisfaction
- Re-alignment of processes and staff to enable the key principles of the customer strategy to be deployed – namely the creation and clear distinction of front line and back-office functions

4.9.2 Without a customer strategy, the council will continue to operate in silos; fail to capitalise on the productivity and efficiency tools that underpin effective working practices; miss opportunities and cost savings due to poor information intelligence and continually erode the public purse and citizen confidence in local government services.

4.9.3 Adult Social Care plays a key and vital part in the council's Customer Strategy. Adult Social Care contact outside of the contact centre accounts for some 50,000 a year – that is 10%, second only to Children's services which account for 11% (Source: Non Customer Centre Volumes Business Case).

4.9.4 As a result, the Customer Strategy draws on some improvement recommendations that the ASC service will inevitably need to align with:

- The Contact Centre should become the primary first point of contact for all Customers and should manage the overall Customer contact experience;
- All routine transactions should be resolved at the first point of contact, wherever possible;
- More use should be made of other communication channels – e.g. digital platforms, including Social media for contact with Customers where appropriate;
- Professional Service delivery should be focused on quality of service delivery and should be 're-engineered' to work effectively with the Contact Centre as the first point of Customer contact;
- The Customer's voice should be heard and responded to in an appropriate and timely manner

4.10 Commissioning Council: How Personalisation Affects our Commissioning Practice

4.10.1 Peterborough City Council is redefining how it commissions services to ensure positive outcomes for customers.

4.10.2 In order to ensure people's choice in deciding what they need and want in terms of support, we must expand our offer. We will be doing this by reviewing how we currently commission internal and external services and work in partnership with providers from the voluntary and commercial sectors to develop person-centred support options that will increase people's independence, skills and well-being.

4.10.3 The new commissioning arrangements will be outcome-based and people will be able to go direct to provider with their own personal budgets. Managed accounts by the Council will only be offered after all other options have been explored.

4.10.4 We are improving our approach to supporting people so it is consistent with the personalisation agenda and this will inform the development of all new personalised services.

4.10.5 The aim is to move away as much as possible from traditional and institutional models of residential care and day centres to ensure people receive reablement and transitional support and are given the opportunity to develop independent living skills and have the opportunity for employment related services.

4.11 The Digital Strategy

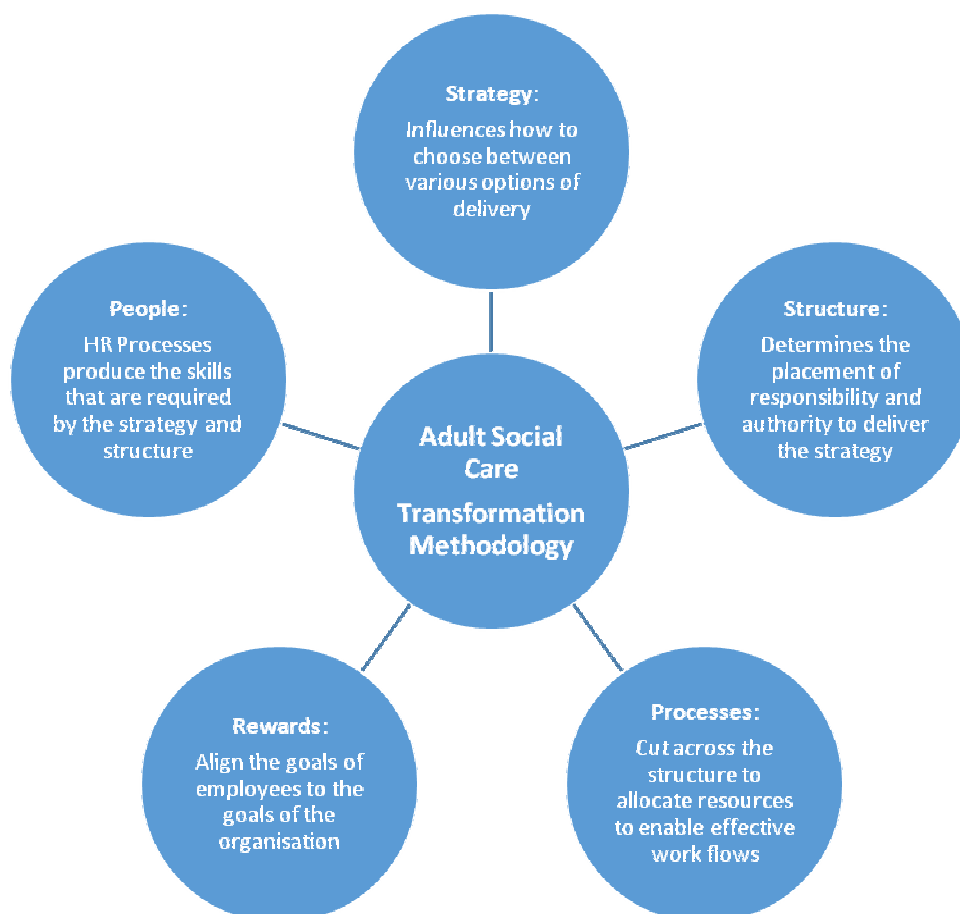
4.11.1 This year, the council started work on a digital vision for Peterborough, aligned with the wider ambition of Central Government's 'digital first' or a digital by default strategy.

- 4.11.2 It sets out a boldly ambitious vision for Peterborough that can only truly be realised through transformational change.
- 4.11.3 Aligned to the Council's strategic priorities, the Digital Strategy illustrates how an e-enabled organisation can deliver significant advantages for both the Council and residents, from tackling inequalities through to helping build strong sustainable communities
- 4.11.4 The plan for the ASC transformation programme is to spearhead where necessary and leverage when possible the capabilities outlined in the Digital Strategy to deliver better front-line services to those simply seeking information or advice and better facilitate inter-working relationships amongst ASC staff and external organisations involved in delivering care services.
- 4.12 Scope of Transformation Programme and Next Steps
- 4.12.1 The Council is moving towards a support system that:
- Is dedicated to Personalisation, individual choice, greater independence and less reliance on ongoing statutory support wherever possible.
 - Supports individuals to maximize their potential to live as independently as possible through Reablement and transitional support
 - Enables individuals, families and carers to be able to use our new front facing customer service which will provide information and advice, low level support and our preventative offer.
 - Delivers Personalisation by enabling people to have personal budgets
 - Enables the council to become a commissioning organisation that builds capacity, quality, service choice and the ability to offer personal assistance with social enterprises, commercial, NHS and statutory providers and voluntary and community groups.
- 4.12.2 To be successful in embedding Personalisation in Peterborough it is critical that residents' voices are heard and incorporated into the modernisation process.
- 4.12.3 To this end we are actively working together with Peterborough people to gather their views on what how we can incorporate their voice into the transformation programme
- 4.12.4 In order to achieve this, the transformation programme is employing a method which favours the development of a service which is focused on the values of its customers as opposed to a 'cost cutting' exercise; which often creates unsustainable and sub-standard results. A number of key organisation design components are being analysed and re-shaped to deliver better services, which align to the changing current and future environment for Adult Social Care.
- 4.12.5 The Transformation Programme is underway, and is developing a full and Detailed Business Case that will be presented to the Transformation Board on 9 December 2013. This report will identify a number of future operating models, and their associated cost saving potential. Following acceptance of a preferred model, Adult Social Care will move into the final stages of planning and implementation; with a target date of 1st April 2014 for go-live.

4.13 Key Issues to be addressed in Detailed Business Case

- To enable the transformation programmes full cost saving potential the Council will be required to make an investment in IT enablement for the benefit of this and other future transformation programmes.
- Culture change within the support planning process.
- Managing expectations and change for users and carers.
- Developing community capital and capacity.
- Improved compliance and monitoring of existing contracts and alignment of personalisation.
- Potential impact on staff i.e. change of roles, working differently.

These components are illustrated below:



5. CONSULTATION

- 5.1 Extensive public consultation surrounding changes to the Eligibility Criteria was undertaken between December 2012 and February 2013 which formed the evidence of need for adult social care in Peterborough. With over 1000 responses to the consultation, it was absolutely clear that citizens wanted substantial change in how social care was delivered.

5.2 There are many groups affected by the Transformation over the next 12 months, including:-

- Public
- Ward Councillor(s)
- Parish Council(s)
- Community Association(s)
- Partner Organisation(s)
- GPP or Partnerships
- Staff
- Trade Unions

5.3 When there are direct changes affecting staff or the public, separate consultations will take place with the affected groups to both understand their needs and preferences, and also to help them to recognise the opportunities and benefits that will be made available for them through Transformation.

5.4 Where staff will be affected, to ensure their views have been heard and their skills and expertise included within the programme, a wide-ranging engagement process has been undertaken including:

- Management workshops
- Staff working groups
- Staff face-to-face briefings
- Staff handbooks
- Viewing of Transformation film
- Monthly updates in iCare e-newsletter

5.5 When formal proposals to change the service have been developed a formal period of consultation with staff will take place in accordance with legislation and policy. Views and comments on the proposals will be welcomed and considered. Responses to views and comments will be provided at the end of the consultation period. No decisions will be made or any action taken until the period of consultation is completed.

6. IMPLICATIONS

6.1 Change to services through alternative delivery models will impact all current and future users of Adult Care Services. As new models are developed, the following areas will be considered as part of the process:

- Financial
- Legal
- Corporate Priorities: Environment Capital
- Crime and Disorder / Community Safety
- Discrimination and Equality
- Human Resources
- ICT
- Property
- Procurement
- Cross-service implications
- Risk assessments
- Equality Impact Assessments

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CABINET	AGENDA ITEM No. 7
16 DECEMBER 2013	PUBLIC REPORT

Cabinet Member(s) responsible:	Councillor Fitzgerald, Adult Social Care	
Contact Officer(s):	Jana Burton, Executive Director Adult Social Care, Health and Well Being Mubarak Darbar, Head of Commissioning Learning Disabilities and Autism, Adult Social Care	Tel: 452409 Tel: 452509

TRANSFORMING DAY OPPORTUNITIES FOR ADULTS UNDER 65

R E C O M M E N D A T I O N S	
FROM : Director of Adult Social Care	Deadline date : 16 December 2013
<p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Consider the proposals outlined in this report and in the accompanying consultation document for modernising day services for adults under 65 with physical and learning disabilities. 2. Agree for these proposals to go out to public consultation for a period of eight weeks to allow the Executive Director for Adult Social Care, Health and Well Being to formally consider the views of users of the services, other organisations, residents and other interested parties. 	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following a nine-month review of day services for adults under 65 with physical and learning disabilities.
- 1.2 There are approximately 2,650 adults with learning or physical disabilities in Peterborough.
- 1.3 In the Medium Term Financial Strategy (MTFS), agreed at Full Council in March 2013, the Council agreed to change adult social care services to put a greater emphasis on helping all adults to maintain their independence for as long as possible, to support them to stay living in their own homes, and enable them to play a bigger part in the communities in which they live.
- 1.4 Among the budget proposals for 2013/14 it was agreed a review of day services for people with learning and physical disabilities would be carried out to see if they were still meeting the needs of the people using them or if they could be offered differently.
- 1.5 The aim was to maximise the use of mainstream community facilities such as sports centres, theatres, swimming pools as well as employment and volunteering opportunities so that people are able to improve their skills rather than being segregated in day centres with other people with learning disabilities and physical disabilities.
- 1.6 The proposals in the MTFS stated that this review ‘could result in a reduction in the number of separate day centres with more activities delivered from other community facilities.’ However, a commitment was made to continue to provide specialist day care facilities for people with profound or multiple disabilities.

2. PURPOSE AND REASON FOR REPORT

2.1. The purpose of this report is to:

- Inform Cabinet of the review of day opportunities for people under 65 with physical and learning disabilities including employment services and day centres.
- Inform Cabinet of a set of proposals that have been put together following extensive engagement, from May 2013 to November 2013, with the people who use the services and their families and carers, as well as staff, other day service providers and other local authorities that have modernised their services.
- Seek Cabinet’s approval to go out to public consultation on the proposals on how day activities and lifestyle opportunities for adults under 65 are to be provided in the future.
- Once the consultation is complete and all the responses have been considered to:
 - come back to Cabinet to seek approval for a final set of proposals on how day opportunities for adults under 65 with learning and physical disabilities can be offered in the future

2.3 This report is the first of two such reports. Consideration of similar transformation of day services for adults over 65 and people with mental health needs will follow and be subject to a further Cabinet report early next year.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1 “to take collective responsibility for the delivery of all strategic Executive Functions within the Council’s Major Policy and Budget Framework and lead the Council’s Overall improvement programmes to deliver excellent services” and No. 3.2.3 “to take a leading role in promoting the economic, environmental and social well-being of the area”.

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	NO	If Yes, date for relevant Cabinet Meeting	
---------------------------------------------	-----------	-------------------------------------------	--

4. BACKGROUND

4.1. The vision in undertaking this consultation is to offer personalised support that maximises an individual’s opportunities for independence and control over their life. The intention is that people are seen as individuals and not as passive recipients of care who are ‘disabled’ by society’s attitude towards them.

4.2. The Council currently runs three day centres and pays for people to attend day centres run by other organisations including health across Peterborough. These centres are only open five-days-a week, on average from 9am till 4pm. They offer mainly personal care and leisure-based activities often provided in an institutional setting.

4.3. There are approximately 2,650 adults with a learning difficulty or disability in Peterborough currently. Very few of the people have taken up employment. Less than nine per cent per cent of them are involved in the Council’s supported employment or volunteering services.

4.4. There are two anticipated phases to the consultation. This first consultation will focus on day opportunities for people with learning disabilities and physical disabilities. A second consultation, which will be addressed in a future Cabinet report, will focus on day opportunities for people with mental health problems and older people.

- 4.5. This first consultation will affect people with learning disabilities and physical disabilities, and it will focus on how the service is governed and managed, the buildings it provides, the contracts it commissions, the activities it undertakes and the outcomes the service delivers.
- 4.6. Current day centres no longer conform to the requirements of a modernised service. The Council also wishes to respond to the needs and wishes of the people who use the services, to whom we have been talking for the past six months. We have listened to what they have said they wanted when creating a new style of service. In summary, that feedback was that the Council should put its customers in the driving seat of all decisions that could affect their lives.
- 4.7. If the Council agrees the commissioning direction outlined in the report, Cambridgeshire and Peterborough Foundation Trust (CPFT) has confirmed it will also be undertaking a similar review of its day centre provision. The CPFT has confirmed it supports this direction.
- 4.8. Peterborough City Council currently commits 12 per cent more of its gross budget on services for adults with a learning disability than other similar authorities. We currently commit 37 per cent as opposed to 25 per cent.
- 4.9. In the past decade, national policy and society's attitudes towards people with disabilities has also changed. The priority since 2001 has been to provide people with support that covers the following three areas:
- Support that is catered to their individual needs, not one-size-fits-all – this is known as Personalisation or Person-centred Support
 - Support that they can choose and control – this is known as Self-Directed Support
 - Support that works toward a goal that makes a measurable positive difference in people's lives – this is known as Outcomes-driven Support
- All three together are known as Personalised Support.
- 4.10. The purpose of our review has been to check whether the support we offer is tailored to meet individual needs
- 4.11. This review was started because national indicators showed that Peterborough is 10 per cent behind regionally and 12 per cent behind nationally in providing this type of support.
- 4.12. Our aim is to allow people to gain skills and confidence in all aspects of daily living to enable them to live more independently. We want people to be able to utilise the resources in Peterborough available to the wider community wherever possible, and preserve specialist support for those with the most complex needs.
- 4.13. The aim is for people to live independently and /or develop independent living skills such as going to work (paid, supported employment or voluntary work) travelling on public transport, or attending events in their community such as going swimming, to the library or other recreational or cultural activities.
- 4.14. In Peterborough, there has been more of an emphasis, than in other areas of the country, on traditional methods of supporting people with physical and learning disabilities by simply offering residential care, traditional day centres and nursing care rather than helping those people become more active members of their community.
- 4.15. Following the transformation of day services it is hoped that people will be:
- Able to be more independent and have greater choice and control over their lives

- Able to access better opportunities for how they spend their days – such as jobs and volunteering roles where possible; we also wish to use transitional support to assist people to acquire skills in daily living.
- Able to get better information and advice and support in a quicker, more efficient way
- Able to manage their own finances better and know how to use a Personal Budget*

*A Personal Budget is made up of an allocation of social care funding, a person's individual benefits, natural support and community resources which people can use to access the support and services they need directly, rather than only relying on social care to source it for them.

5. OUTLINE OF CURRENT SERVICES AND FUTURE PROPOSALS

- 5.1 Currently Peterborough City Council's Adult Social Care provides employment services, three in-house day centres and commissions a range of provision, including eight day centres/services from the independent sector and Cambridgeshire and Peterborough Foundation Trust (CPFT)
- 5.2 There is a stronger focus on leisure activities in Peterborough than supporting people into employment, gaining greater independence and building daily living skills. Below is a breakdown of the current services and cost.
- 5.3 Below is the list of all the current services the council provides or buys in for people with learning or physical disabilities:

Service	People Accessing Services	Locations	Gross Cost £ Per Annum
In-house Supported Employment and Enterprise Programme	80 <u>141</u> 121	441 Lincoln Rd Westcombe, Royce Road	£246k <u>£225k</u> £471k
Commissioned Mental Health Employment Services	63	Peterborough	£181k
In-house Day Centres and Day Activities	74 53 <u>31</u> 158	49 Lincoln Rd Kingfisher, Bretton 17 Fletton Ave	£620k
Health Managed Day Centre	40	Peterborough	£700k
Independent Commissioned Day Centres and Day Activities	210	8 Service Providers Across Peterborough	£1.2m
External Transport Contract	8	Vehicle and Fuel Costs	£63k
In-house Transport Contract		Vehicle and Fuel Costs	£125K

Total	700		£3.360m
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5.4 What future provision could be:

Potential future provision	People accessing service	Number of locations / providers	Comment
Supported Employment for adults under the age of 65 as a pathway to fully paid independent employment	335	Working with local employers to offer full and part time jobs as well as working with staff and people using the services to help them set up their own services through mini social enterprises and micro enterprises	We will build on existing initiatives and successes to extend opportunities for work to more people including people with mental health needs
Satellite locations. These facilities can be accessed by people who: <ul style="list-style-type: none"> ➤ do not have on-going need for statutory support but would benefit from a 'prevention offer'. ➤ are going through transitional support ➤ require on-going commissioned support 	100 (will increase with transitions)	Locations and type of service to be confirmed.	People who are developing independent living skills in the community will need strategically located sites in Peterborough that can offer outreach support e.g. money management and support with personal relationships or can provide facilities for changing/showering etc.
Provision for people with complex and profound needs	Approx. 50	One location	Consideration will need to be given to whether a centre will be required for a small number of people with very profound and complex needs
Commissioned Personalised Services/Personal Assistants who would be carers recruited by the people with the learning or physical disabilities who could be flexible to meet their own individual needs/Independent Sector for people with physical disabilities	7	Each person will be reviewed individually	Work will be undertaken with each individual to ensure appropriate on-going support and opportunities as described above
Commissioned Personalised Services/PA's/Independent Sector for people with learning disabilities	250	Review and commission in line with the overall strategy.	Active work underway with independent sector providers to develop new models or care
Total	742		£2.960m

- 5.5 The views and comments of people currently using these services have been taken into account when putting together these proposals.
- 5.6 Our engagement work with adults using these services of all ages has given us a greater understanding of the changing needs of adults with learning disabilities as they get older.
- 5.7 We know that young people with disabilities have very different expectations for their future after finishing education. They want a future filled with more opportunities and have greater ambitions. Changes in Government policy over the last decade have also shaped and contributed to these proposals.
- 5.8 People with disabilities in Peterborough need to be able to choose how they live their life. These proposals are a reinvestment in support that will give people the same opportunities as everyone else and breakdown barriers to independent living. They will have more choice not just the traditional services that were offered before.
- 5.9 In order to transform the opportunities available, we are asking Cabinet to agree for a formal consultation to take place to allow staff, people using the services, their parents, families and carers and other service providers to get involved in shaping the vision of increasing independence and opportunities for people with learning disabilities.
- 5.10 To be successful, we must work together and gather people's views on how things can work in the future. As part of this consultation, people's views will influence how the new support will operate and what services will be delivered.
- 5.11 The consultation is about the new strategy for delivering Transformation to Day Opportunities.
- This strategy means investing in employment services, training and skills for independent living, not leisure activities provided by the Council.
 - This strategy means that we no longer provide or rely on traditional centre-based services.
 - This strategy means that we no longer assume that the right way to manage this kind of support is via an in-house, council-run team but perhaps through a social enterprise or an organisation led by people who use the services.
 - The consultation will focus on the proposed changes that have been summarised in the next section

Proposals

- 5.12 Outlined below are the three proposals which the council would like to consult on:
- 5.13 **Investing more in Reablement and Transitional Support to help people gain employment and skills for living.**

This means every person with a disability who is eligible for adult social care services will be given the opportunity to access Reablement and Transitional Support which will develop:

- independent living skills such as healthy living,
- employment skills,
- managing money,
- confidence building skills
- opportunities to access further employment-related services as part of their individual support plan. There will be clear and measurable outcomes as part of these plans that focus on attaining goals that have a positive impact on people's lives.

5.14 Redesign how the current service operates and reinvest in support that prevent people from needing Adult Social Care and maintain their independence in the community

This means that the entire way day services are offered in the city is subject to change. Following on from six months of engagement activities with people who use the services and their parents and carers, we have listened to what people think is missing from the city to help them be more independent as well as some of the barriers they have faced to achieving independence.

5.15 Redesign how people's future opportunities are governed and managed

This means looking at whether future services should be run by the Council or whether they would be more effective, if they were run as an organisation outside the Council led by staff and people who use the services.

Additionally, the future services should link better with Children's Services and will do so by being more involved in what young people want for their future right at the beginning of what is known as 'their transitions phase' at age 14.

This will include working with individuals, parents and carers to find a solution to each person's travel needs, e.g. flexible working, independent travel training, car sharing, etc. Each person will have different needs to get to activities and or to their employment. More travel training may be made available in supporting greater independence where appropriate and better utilisation of existing resources such as mobility vehicles and bus passes to get around the city. Deciding on the location of any new venues for activities or employment will be very important to ensure they can be easily reached via public transport or other means.

5.16 The proposals outlined will also enable the Council to deliver much more targeted support focused on the needs of the person with disabilities in a more people-friendly way whilst at the same time potentially achieve saving £400,000 per year.

6. PRE-CONSULTATION AND CONSULTATION

6.1 Significant engagement and pre-consultation work has taken place already over the past six months with stakeholders made up of people who use the services, staff, parent and carers, independent sector providers and advocates. The Council has actively sought ideas, guidance and shared good practice from other authorities with people who receive day activities and their carers on what kind of day opportunities need to be developed in Peterborough.

6.2 A 'Visioning Day' was held at the Town Hall in June 2013 followed by visits to other councils. Further engagement sessions were held with parent/carers, as well as other meetings with people who use the services and staff engagement events. A film has been made and shared which illustrates the vision and examples of best practice from across the region.

6.3 In detail, the purpose of consultation research and events is to:

- To gather the views of people who use the service, parents and carers on the proposals put forward
- To work with people who use the service, carers, voluntary groups, providers and advocates to decide the best way to offer services in the future that will have the greatest impact on improving lives

The aim is to make the consultation events as accessible as possible

6.4 The consultation is planned to be eight weeks long and if approved would start on 6 January 2014 and finish on 3 March 2014. This includes.

In December:

- We will be asking people who use the service to get actively involved in the consultation by helping us arrange public meetings and speaking out at them as well as getting involved in workshops, ideas sessions and interviews.

In January and February:

- **We will be writing to all those people who currently use the services** with more information about how they can be involved in the consultation with Easy Read questionnaires and feedback booklets.
- **We have organised 11 events for users of our day services, their parents and carers**, other organisations that provide day services and residents. We are hosting events at three of the council's day centres starting the third week of January so that people who already attend these venues are not inconvenienced by having to travel somewhere else.
- **We have arranged sessions at different times to encourage attendance** – Sessions will be in the afternoons, evenings and weekends to ensure that people who are affected by time limitations on bus passes can attend during the afternoon and people who work have the option to attend in the evening or at the weekend.
- **These will be open events for current and future users**, parents and carers of future customers, voluntary groups, employers and businesses where an exhibition and film about the consultation proposals will be displayed, followed by question and answer sessions and opportunities to comment.
- **We will be writing to all Special Schools within the Peterborough area** to ensure that young people with disabilities and their parents have the opportunity to get involved
- **We will be talking to all support contractors and suppliers** that provide a service to any of the centres and/or services affected such as catering or cleaning companies about how these proposals could impact on their businesses.
- **We will provide opportunities for new and existing providers of services to get involved**

6.5 Briefings for Ward Councillors will be held at:

- Monday 6 January, 3 pm to 5 pm and 6.00 pm to 8.00 pm, Town Hall, Bridge Street, Peterborough, PE1 1HQ

Consultation events for affected staff will be held at:

- Monday 20 January, 9.30 am to 11.30 am and Monday 27 January, 1 pm to 3 pm, Town Hall, Bridge Street, Peterborough, PE1 1HQ

Consultation events for people who use the services and their parents / carers will be held on:

- Monday 20 January, 1 pm to 3 pm, 49 Lincoln Road Day Centre, Peterborough, PE1 2RR
- Wednesday 22 January, 1 pm to 3 pm, Fletton Ave Day Centre, 17 Fletton Avenue, Peterborough, PE2 8AX

- Friday 24 January, 1 pm to 3 pm, Kingfisher Day Centre, @ The Cresset, Rightwell, Bretton, Peterborough PE3 8DX

Consultation events for Providers of Learning Disability services will be held at:

- Tuesday 21 January, 10 am to 12 noon and Tuesday 28 January, 1 pm to 3 pm, Town Hall, Bridge Street, Peterborough, PE1 1HQ

Consultation events for the public will be held at:

- Monday 27 January 6 pm to 8 pm, Town Hall, Bridge Street, Peterborough, PE1 1HQ
- Thursday 6 February, 1 pm to 3 pm, Westgate Church Hall, Westgate, Peterborough, PE1 1RG – across the road from the bus station.

6.6 We plan to involve ward councillors, staff, voluntary groups, parish council briefings, local businesses, current contract holders, partners and providers throughout January to March 2014. This paper will also be considered by the Scrutiny Commission for Health Issues during the consultation period.

7. ANTICIPATED OUTCOMES

7.1 At the end of the consultation when all the responses have been fully considered, and any amendments made, proposals will be presented to Cabinet for approval.

8. REASONS FOR RECOMMENDATIONS

8.1 The recommendation to consult on the proposals will ensure that the Council will provide its residents with the opportunity to comment on the proposals, which is likely in turn to result in amendments to these proposals prior to Cabinet in March 2014.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 Maintain Current Services

This would minimise disruption to current users but it doesn't do enough to maximise people's independence, choice and control. It is costly and inefficient, it does not meet national guidance and fosters a dependency culture therefore doing nothing to change cannot be an option.

9.2 Decommission in-house services and give all current services users a personal budget

This would help create more individualised services in line with the national priorities to offer for Personalised Support and realise capital assets. However, more work needs to be done in developing Personal Assistants in Peterborough to fill the gap. Also there is work still to be done to support people to manage personal budgets. Currently the independent market, like council services in this area, is underdeveloped and increasingly we need to work together as part of the transformation and implementation of the vision to develop new solutions.

10. IMPLICATIONS

10.1 Financial Implications

Through improved management, greater governance and better value for money of the independent sector and health-managed contracts, there are expected to be savings associated with this project in the region of £400k pa for 2014/15.

10.2 Legal and procurement:

Discussions have taken place with procurement and legal services concerning how the changes that are contained in and may result from the consultation can be successfully achieved. Further work will be undertaken on the proposals as they crystallize from the consultation exercise itself and these will be presented to Cabinet as part of a future report.

In relation to the consultation itself, the Council is under a legal duty where it considers it appropriate to consult to go about that in a particular way and this is set out in section 138 of the Local Government and Public Involvement in Health Act 2007. In any event, there are four underlying obligations that the Council is required to follow in undertaking any consultation. These obligations are that:

- a) Consultation must be at a time when proposals are at a formative stage;
- b) The proposer must give sufficient reasons for its proposals to allow consultees to understand them and respond to them properly;
- c) Consulters must give sufficient time for responses to be made and considered: and
- d) Responses must be conscientiously taken into account in finalising the decision

These elements have been factored in both the documentation and proposed process and particularly when the proposals may include the closure of day centres, and these obligations are taken very seriously

10.3 Corporate Priorities: Environment Capital: no implications

10.4 Crime and Disorder / Community Safety: no implications

10.5 Discrimination and Equality:

Peterborough City Council must consider and comply with the Equality Act 2010, and when making decisions of a strategic nature about how it exercises its functions and must have due regard to the desirability of exercising its functions in a way that designed to reduce the inequalities of outcomes. The Council has considered the possible impact of the proposals as set out in the consultation document and has carried out an Equality Impact Assessment which has provided an analysis of all the potential effects and possible impacts on the relevant community. The conclusions of the Equality Impact Assessment has led to the proposed consultation. The Council is therefore seeking to ensure it complies with the Act. Equality issues will also be considered prior to a final decision being taken.

10.6 Human Resources:

There will be implications for staff, which may include:

- a) changes to staff numbers
- b) changes to work activities which will impact JD's and contracts
- c) changes of employer if there is a change in governance model in phase 2

When formal proposals to change the service have been developed a formal period of consultation with staff will take place in accordance with legislation and policy. Views and comments on the proposals will be welcomed and considered. Responses to views and comments will be provided at the end of the consultation period. No decisions will be made or any action taken until the period of consultation is completed.

10.7 ICT: no implications

10.8 Property:

It is likely that there will be a change to the property portfolio. Early engagement has taken place with strategic property and other ASC transformation workstreams, and this will continue as options become more refined.

11. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

Department of Health Summary Report 2009/10 – Personalisation Valuing People Now
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/215891/dh_122387.pdf

Department of Health Report 2009 – Valuing People Now
<http://www.dwp.gov.uk/docs/dla-reform-andover-and-district-mencap-appendix-3.pdf>

12. **APPENDICES**

APPENDIX A - Consultation Paper

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Appendix A

Consultation Paper and Survey

Transforming Opportunities for Adults Under 65

Overview

This consultation will affect people with learning disabilities and physical disabilities. It will focus on how the service is governed and managed as well as the buildings it provides, the contracts it commissions, the activities it undertakes and the outcomes the service delivers.

Our current day centres no longer conform to the requirements of a modernised service. Over the last six months, people have told us about what kind of opportunities they want in Peterborough to live more independent lives. The feedback was to put our customers in the driving seat of all decisions that could affect their lives. We have listened to what they have said and created three proposals that focus on delivering the required changes to meet their needs.

Our vision is to offer support that maximises people's opportunities for independence as much as possible. We want people to have control of their own lives, not be passive recipients of care who are 'disabled' by society's attitude towards them.

We want people to live independently and / or develop independent living skills such as going to work (paid, supported employment or voluntary work). In Peterborough people still use traditional models of care and support such as residential care, traditional day centres and nursing care more than in other areas.

The Proposals

We are consulting on the new strategy for delivering Transformation to Day Opportunities.

- This strategy means investing in employment services, training and skills for independent living, not leisure activities provided by the Council.
- This strategy means that we no longer provide or rely on a traditional building-based services either in-house or through commissioned services.
- This strategy means that we no longer assume that the right way to manage this kind of support is via an in-house, Council run team. We are actively exploring new entities and organizations that can provide these new models of care e.g. social enterprises, mutual, user led organisations etc.

Consultation questions

1. We are proposing not to extensively use day centres in the future. Tell us what kind of additional support or training people will need to maximize their independence?

Tick all that you feel would apply to you or the person you care for.

Travel/training skills	Job interview training	Finding a Personal Assistant	
Shopping skills	Understanding the workplace	Employing a Personal Assistant	
Money skills	Speaking up and confidence skills	Managing personal budgets	
Staying safe skills	Socialising and meeting people	Managing personal finances	
Meal preparation	Washing, cleaning, vacuuming	Personal hygiene skills i.e. washing/dressing	
Other			

2. What kind of skills for employment do you think are required?

Skills for interview	Understanding how to socialise in the community	Understanding how work affects benefits	
Overcoming fear of new environments	Lack of confidence in being able to speak for yourself	Fear of change	
Managing money	Managing time in the workplace	Other	

3. Some people might think certain types of people won't benefit from these proposed changes. Tell us who you think might not benefit from these changes and tell us your ideas on how we can provide more choice, control and independence in their lives.

Tick all that you feel would apply.

Adults with complex needs	Adults with physical disabilities	
Adults with autism	Adults who live in supported housing	
Adults with learning disabilities	Adults who live in residential care	
Adults who live with their parents or carers	Adults who live in nursing homes	
Tell us how the groups of people you ticked could be better supported to have increased independence, choice and control:		
Any other		

4. People who are developing independent living skills in the community will need strategically located sites in Peterborough that can offer outreach support e.g. money management and support with personal relationships or can provide facilities for changing/showering etc. Where do you think the Satellite Locations should be?

Tick all that you feel would apply.

Near a bus route	Near shops	Near the city centre
Near or in community centres	Near a leisure centre	Near to big employers
Other		

5. When do you think the Satellite Locations should be open?

Tick the one you feel would apply.

Monday to Friday 9 am to 5 pm	Monday to Friday 9 am to 9 pm	Seven days a week 9 am to 9 pm	
Other			

6. We want to give people more control over how support is developed and managed in the city. Looking at the list below, tell us which things you would like to be able have more control over.

Tick all that you feel would apply.

Where I go to work	Where I live	What kind of support I can access	
What kind of training I can take	How I spend my money	What kind of food I eat	
What I do to have fun	Where I meet my friends	What my social worker says	
What I do to stay healthy	When I see my family	How I can meet new people	
Other			

Have your voice heard

How to comment on the vision and proposals

Online

People can also take part in the consultation by downloading the consultation papers from www.peterborough.gov.uk or www.livingmylifepeterborough.org.uk or undertaking an online survey.

Social media

You can request copies or send direct messages to us via Twitter @PeterboroughCC or Facebook/PeterboroughCC

Email

You can also request a copy of the consultation document, submit questionnaires or comments via email:

ASCConsultation@peterborough.gov.uk

Telephone

You can leave voicemail comments about the consultation on the Adult Social Care comment line on 07133 864 666.

Paper copies

Paper copies will be available at consultation events as well as Town Hall, Bridge Street, Peterborough and the Customer Service Centre at Bayard Place, Broadway, Peterborough as well as the following venues:

17 Fletton Avenue

Peterborough, PE2 8AX

Gloucester Centre

Morpeth Close
Peterborough PE2 7JU

Kingfisher Centre
The Cresset, Rightwell East
Bretton Centre
Peterborough PE3 8DX

49 Lincoln Road

Peterborough, PE12RR

Westcombe Supported Employment

Westcombe Square
5 Royce Road
Peterborough PE1 5YB

Westcombe Supported Employment

441 Lincoln Road
Peterborough, PE1 2PE

Returning paper copies

You can return questionnaires or comments via Post:

Adult Social Care Day Services Team
c/o Michelle Kerr, Business Support
Manor Drive
Paston Parkway
Peterborough
PE4 7AP

You can also return questionnaires or comments to our drop boxes at consultation events or Town Hall Reception, Bridge Street, Peterborough or the Customer Service Centre, Bayard Place, Broadway, Peterborough.

Any comments (paper and online) must be received by 5 pm on Monday 3 March. Comments received after this time cannot be considered.

What happens after the consultation?

Following the consultation, all comments and feedback will be reviewed and carefully considered before we finalise the vision and proposals for the service redesign of Adult Social Care Day Services.

CABINET	AGENDA ITEM No. 8
16 DECEMBER 2013	PUBLIC REPORT

Contact Officer:	Gemma George, Senior Governance Officer, Democratic Services	Tel. 01733 452268
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OUTCOME OF PETITIONS

R E C O M M E N D A T I O N S	
FROM : Directors	
1. That Cabinet notes the action taken in respect of petitions presented to full Council.	

1. ORIGIN OF REPORT

1.1 This report is submitted to Cabinet following the presentation of petitions to full Council.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to update Cabinet on the progress being made in response to petitions in accordance with Standing Order 13 of the Council's Rules of Procedure.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.3 – 'To take a leading role in promoting the economic, environmental and social well-being of the area'.

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	NO
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4. OUTCOME OF PETITIONS

4.1 **Petition proposing the introduction of a dedicated cycle lane along Bridge Street, Peterborough**

This petition was presented to full Council on 9 October 2013 by Councillor Darren Fower. The Council's Head of Planning, Transport and Engineering Services responded stating that no details were given on how a cycle lane would integrate with other cycle lanes in the city centre. Peterborough already has an extensive network of cycleways linking education and employment sites. The Long term Transport Strategy sets out that that the city centre would have a pedestrian core, giving pedestrians and those with mobility difficulties priority over cyclists. It was difficult to see how the introduction of a cycle lane would not be detrimental to the success and vitality of Bridge Street without incurring further significant expenditure.

4.2 **Petition for the removal of a parking barrier in Crowhurst**

This petition was presented to full Council on 9 October 2013 by Councillor Stephen Lane. Head of Planning, Transport and Engineering Services responded stating that the homes in Crowhurst were built when car ownership was substantially below today's levels and a parking pressure is acknowledged. The retention of trees in the area imposes some

constraints on available land to address this. Work was ongoing to find a solution to this issue and no decision has yet been reached regarding the removal of a barrier to increase parking provision but the councillor will be kept up to date on progress.

5. REASONS FOR RECOMMENDATIONS

- 5.1 Standing Orders require that Council receive a report about the action taken on petitions. As the petitions presented in this report have been dealt with by Cabinet Members or officers it is appropriate that the action taken is reported to Cabinet, prior to it being included within the Executive's report to full Council.

6. ALTERNATIVE OPTIONS CONSIDERED

- 6.1 Any alternative options would require an amendment to the Council's Constitution to remove the requirement to report to Council.

7. LEGAL IMPLICATIONS

- 7.1 There are no legal implications.

8. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

- 8.1 Petitions presented to full Council and responses from officers.